



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549

Human Services Conference Room

Or

Join TEAMS Meeting

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2100430764069?p=DGAHypyv2TmEPPxMib>

Meeting ID: 210 043 076 406 9

Passcode: t8Av68EU

Date: Tuesday, May 5th, 2026

Time: 1:00 p.m.

Committee Members: John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Lou Klein, Mary Roberts, Michael Wineke, Todd Wiedenhoef, and Katie Dixon

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from April 7th, 2026.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program Key Outcome Indicator updates – ReBecca Schmidt
10. Discussion of Committee member terms
11. Program Updates
 - a. ADRC – Erika Holmes
 - b. Dementia Care Specialist – Tonya Runyard
 - c. Nutrition – Kimberly Lafler
 - d. Transportation – Casey Anderson
12. Items for next meetings
13. Remarks
14. Adjournment

Next scheduled meetings:

June 2nd, 2026

July 7th, 2026

August 4th, 2026

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, April 7th, 2026

Call to Order

The meeting was called to order by Frankie Fuller at 1:01 pm.

Roll Call

Committee Members Present: Mike Wineke, John Donohue, Carol O'Neil, Frankie Fuller,

Attended by zoom: Todd Wiedenhoeft, LaRae Schultz, Katie Dixon,

Not present: Mary Weber and Lou Klein

Present from ADRC: ReBecca Schmidt, Erika Holmes, Tonya Runyard, Kimberly Lafler, and Casey Anderson.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

No changes were made to the agenda.

Approval of March 3rd, 2026, Minutes

John Donahue made a motion to approve the Meeting Minutes, LaRae Schultz seconded. Motion carried. Minutes stand approved.

Communications

A thank you card from Rainbow Hospice was sent to thank ReBecca, Erika, Kimberly and Tonya for presenting for their volunteers.

Public comment

There were no public comments.

Announcements:

No announcements made.

Update ADRC & Aging Program 2026 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2026 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

In March, 33 of 33 functional screens were calculated following the KOI guidelines and the KOI was met. No "Notice in Delay" letters were mailed. Of the 33 FS, 27 were eligible at a NH-LOC, meaning

the individual is eligible to enroll in a full-benefit long-term care program. 6 individuals were determined to be at a non-NH LOC, and none were determined functionally ineligible. 12 people enrolled with Family Care and 5 people were referred to IRIS. The rest are pending MA approval, their enrollment counseling appointment is scheduled in the future, they chose not to enroll, or staff are trying to reach them to schedule their enrollment counseling appointment. 2026 year-to-date, the ADRC is 70 of 70 in compliance with the KOI.

On February 4 of the 5 Resource Specialists took the Continuing Skills Test (CST) to remain certified screens. All passed with a score of 90% or higher! The Resource Specialist that did not take the test was certified in December and not required to take the test yet.

For March, 316 unique clients were served, meaning they received at least one unit of service. The year-to-date average is 306 unique clients served monthly. Event contacts are counted separately. In March, there were 17 contacts during a presentation at Rainbow Community Care that Tonya, Kimberly, and ReBecca also presented.

Upcoming outreach and/or marketing events include:

- 4/4/26: Spring into Wellness- Fort Atkinson Club Community Center
- 4/6/26: Watertown Rotary Club
- 4/15/26: Jefferson Food Pantry
- 4/21/26: WRMC Waterloo Clinic Staff
- 5/5/26: Rockwell Court Apartments Residents
- 5/13/26: Sullivan Wellness Fair
- 5/13/26: Watertown Senior Fair
- 5/15/26: Riverview Commons Apartments Residents
- 6/17/26: Riverside Loft Apartments Residents

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in March, I had 185 total contacts. During the month of March, I facilitated/co-facilitated 7 support groups. The coalitions/committees/networking meetings that I attended/supported this month were Wake-Up Watertown, Watertown Networking Group, Watertown Dementia Awareness Coalition, A Day with Lewy Meeting, & Southeast Jefferson County Senior Resource Fair. I supported 2 Memory Cafés. I provided Dementia Live for MATC in Fort Atkinson for 18 CNA students. I offered Coffee & Questions as outreach in Jefferson. I participated in an overview of the ADRC and provided Dementia Friends training for Rainbow Community Care volunteers. I continued Boost Your Brain & Memory sessions at the Jefferson Senior Center and co-facilitated Powerful Tools for Caregivers program at The Collective.

Tonya Runyard
Dementia Care Specialist

Nutrition Program Update:

Kimberly Lafler reported:

Currently there is no one on the wait list for the Senior Nutrition Program. The Nutrition supervisor continues to evaluate participants as they come to the program to determine appropriate placement on routes or if there is a need to place on the wait list.

Meal costs are tracked bimonthly with the invoice received from Atlantis Valley. The trend continues to go down but looks like it may be plateauing. The waitlist was enacted to bring the overall program budget closer to the awarded grant amount each year.

There was a major gift given for Home Delivered Meals to the State for use in the counties. Our team applied for a portion of this gift, which we were awarded. We will be working with our meal sites and volunteers to increase our current Home Delivered Meal routes that are 3 days a week to 5 days a week. This gift is for the calendar year of 2026.

The Lake Mills dining site is currently housed in the Lake Mills Municipal Building. This space is going to become the temporary placement of the library which is under renovation. As we are losing this space, we have investigated moving our program to Club 55, 603 Lake Street in Lake Mills by July 1, 2026.

March:

- Reassessments due – 12
- New participants added – 7

April:

- Reassessments due – 7

We continue to see an increase in calls and new participants for Home Delivered Meals.

Transportation Program Update:

Mobility Manager Casey Anderson reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in March 2026 totaled 1011 one-way rides. There were 22 new riders and 150 unique clients served.

Transportation KOI Goal 95% - Hit 99.41% for the Month of March!

Key Updates:

- More pull tabs for Volunteers distributed around the Whitewater area.
- Fort Atkinson Senior Center presentation was rescheduled due to the bad weather on Monday the 16th scheduled in April.
- The Q1 Jefferson County Transportation Collaboration meeting April 7th.
- The first annual Jefferson County Senior Fair on March 18th was a great success! Lots of vendors and community visitors.
- New Van Driver II – Hired and started March 23rd – William “Bill” Barnes
- March 19th – Lake Mills Club 55 / Crafts with Casey was a very fun way to get to know more Jefferson County seniors and get the word out about our services at the ADRC.
- Day Trip to the New Glarus Brewery on March 11th

Discussion and possible action on moving the Lake Mills meal site to Club 55

Carol O'Neil made a motion to support the Senior Dining Program in Lake Mills to move to the Club 55 location. Frankie Fuller seconded. Motion carried.

Discussion on Items for next agenda:

Council members and terms

Remarks:

None.

Adjourn: Frankie Fuller declared the meeting adjourned at 2:19 pm.

Respectfully submitted,
ReBecca Schmidt
ADRC Division Manager

Program	Program Manager	2026 KOI	January	February
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
ADRC	Erika Holmes	100% of all functional screens will be determined no later than 30 days from the date the ADRC receives a request or expression of interest	17 of 17	20 of 20
Transportation Services	Casey Anderson	95% of qualifying medical ride requests are met.	Met	Met

Program	Program Manager	2026 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Offer 4 Dementia Friendly Businesses trainings and 5 additional community trainings.	1 community training	1 community training
Family Caregiver Support Specialist	Kim Herman	Help facilitate at least 2 of the 4 quarterly Caregiver Trainings – Virtually and in Person.	Not Met	1 of 2
Senior Nutrition Program	Kimberly Lafler	Increase congregate dinners by 5% by end of 2026 by offering educational activities at Meal Sites. 2025 monthly average 436. Goal for 2026 - 458.	In Progress	In Progress
Health Promotions	All Aging Programs	Offer 6 Evidence-Based Health Promotion Programs in 2026.	Not Met	1/6